



Go to College

Let Higher Education Financial Services Help You!



DCTAG

DC Tuition Assistance Grant Program
Up to \$10,000 per school year

DCAS

DC Adoption Scholarship Program
Up to \$10,000 per school year



DCLEAP

DC Leveraging Educational Assistance Partnership Program
Up to \$1,500 per school year

DCASP

DC Adult Scholarship Program
Up to \$5,000 per school year

Complete the DC OneApp
available online www.osse.dc.gov

DC ONEAPP WORKSHEET

- This worksheet is to help you gather the information necessary to complete the DC OneApp.
- The DC OneApp is accessible for on-line completion only at www.osse.dc.gov
- **ALL** DC OneApp required supporting documents must be mailed or delivered, to the OSSE, at one time to be considered for an award.
- All DC OneApps and required supporting documents received after the June 30th due date will be placed on a waiting list.

LEAP to complete the **OneApp**, get **TAG**ged for college
DC OneApp Available January 1st – Deadline June 30th

DC OneApp Worksheet

The **DC OneApp Worksheet** is created to assist you in being prepared to complete your online DC OneApp. By completing this worksheet you will have all the necessary information required to successfully submit your DC OneApp and begin the process of securing the funds needed for your higher education pursuits. **DO NOT MAIL THIS WORKSHEET!**

Personal Information			
1. Prefix*	<input type="radio"/> Miss <input type="radio"/> Mrs. <input type="radio"/> Ms. <input type="radio"/> Mr.		
2. Last Name*			
3. First Name*			
4. M.I.			
5. Suffix	<input type="radio"/> II <input type="radio"/> III <input type="radio"/> IV <input type="radio"/> Jr. <input type="radio"/> Sr.		
6. Street Address*			
7. Apt. #			
8. City*			
9. State*			
10. Zip Code*			
11. Ward*(1 - 8)			
12. Length of time at the above residence?*			
From: _____ mm/yyyy To: _____ mm/yyyy			
13. Do you own or rent your residence in DC?	<input type="radio"/> Yes <input type="radio"/> No		
14. Home Phone			
15. Cell Phone			
16. Email Address*			
17. Social Security Number* - -			
18. Date of Birth* _____ mm/yyyy			
19. Gender* <input type="radio"/> Male <input type="radio"/> Female			
20. Have you registered for Selective Service? <input type="radio"/> Yes <input type="radio"/> No			
21. Citizenship* <input type="radio"/> US <input type="radio"/> Eligible Non-Citizen <input type="radio"/> Neither			
22. Alien Registration Number A			
23. Alien Registration Expiration Date _____ mm/dd/yyyy			
24. Are you registered to vote in DC? <input type="radio"/> Yes <input type="radio"/> No			
25. High School Type* <input type="radio"/> DC Charter <input type="radio"/> DCPS			
<input type="radio"/> GED Program <input type="radio"/> Home			
<input type="radio"/> Parochial <input type="radio"/> Private			
<input type="radio"/> Other _____ LIST			
26. Did you or will you graduate from a high school in DC? <input type="radio"/> Yes <input type="radio"/> No			
List H.S. _____			
27. H.S. Average _____			
28. Did you receive or will you receive your H.S. diploma or GED? _____ mm/yyyy			
29. Do you plan to enroll in a college/university for the 2008/2009 school year? <input type="radio"/> Yes <input type="radio"/> No			
30. Mother's highest grade level completed? <input type="radio"/> Middle/Jr. H.S. <input type="radio"/> H.S. <input type="radio"/> Some College <input type="radio"/> College <input type="radio"/> Masters <input type="radio"/> PHd			
31. Father's Highest grade level completed? <input type="radio"/> Middle/Jr. H.S. <input type="radio"/> H.S. <input type="radio"/> Some College <input type="radio"/> College <input type="radio"/> Masters <input type="radio"/> PHd			
32. How did you hear about the DC OneApp?			
33. Who assisted you in completing this DC OneApp?			



Fields marked with an asterisk (*) are required.

LEAP to complete the **OneApp**, get **TAG**ged for college

College Information

34. When did you start or expect to start your freshman year?*	mm/yyyy
35. What will be your grade level when you begin the 2008/2009 school year?*	
<input type="radio"/> First year/freshman never attended college before	
<input type="radio"/> First year/freshman attended college before	
<input type="radio"/> 2nd Year/Sophomore	<input type="radio"/> 3rd Year/Junior
<input type="radio"/> 4th Year/Senior	<input type="radio"/> 5th Year/Senior <input type="radio"/> Other
36. College or university you will attend during the 2007/2008 school year.*	
37. Select enrollment status best applicable to you during the 2008/2009 school year.*	
<input type="radio"/> Full time	<input type="radio"/> 3/4 time <input type="radio"/> 1/2 time
<input type="radio"/> Less than 1/2 time	<input type="radio"/> Withdrew <input type="radio"/> Not enrolled
38. Please list all college/universities you have previously attended.	
country	state
city	college
From: mm/yyyy	To: mm/yyyy

Dependency Information

39. Do you have children who receive more than half of their support from you?*	<input type="radio"/> Yes <input type="radio"/> No
40. Do you have dependents (other than children or spouse) who live with you and receive more than half of their support from you, now and through June 30, 2009?*	<input type="radio"/> Yes <input type="radio"/> No
41. Have you, or will you be claimed as a dependent on someone else's D-40 tax return or included as a dependent on someone else's TANF payment or other form of non-taxable income?*	<input type="radio"/> Yes <input type="radio"/> No
42. If the answer to Question 41 was "Yes" type the full name of the person who claimed you on their tax return.	List name
43. What is the person's relationship to you?*	
<input type="radio"/> Father	<input type="radio"/> Foster Parent/Ward of Court
<input type="radio"/> Grandfather	<input type="radio"/> Grandmother <input type="radio"/> Legal Guardian
<input type="radio"/> Mother	<input type="radio"/> Spouse <input type="radio"/> Other
44. Are you (or were you until age 21) a ward/dependent of the court?*	<input type="radio"/> Yes <input type="radio"/> No
45. Were you born before Saturday, January 01, 1983?*	This question automatically answers itself. <input type="radio"/> Yes <input type="radio"/> No
46. As of today, are you married?*	<input type="radio"/> Yes <input type="radio"/> No
47. Are you a veteran of the US Armed Forces?*	<input type="radio"/> Yes <input type="radio"/> No

Adoption Scholarship Information

71. Were you adopted from DC Foster care after October 1, 2001?*	<input type="radio"/> Yes <input type="radio"/> No
72. Are you are resident of DC who lost one or both parents as a results of the events on September 11, 2001?*	<input type="radio"/> Yes <input type="radio"/> No

Parent/Guardian Information

48. Last Name*		
49. First Name*	50. M.I.	
51. What is the person's relationship to you?*		
<input type="radio"/> Mother	<input type="radio"/> Father	<input type="radio"/> Grandmother
<input type="radio"/> Grandfather	<input type="radio"/> Aunt	<input type="radio"/> Uncle
<input type="radio"/> Sister	<input type="radio"/> Brother	<input type="radio"/> Guardian <input type="radio"/> Other
52. Street Address*		
53. Apt. #		
54. City*		
55. State*		
56. Zip Code*		
57. Ward* (1 - 8)		
58. Length of time at the above residence?*		
From: mm/yyyy To: mm/yyyy		
59. Does your parent own/rent their residence in DC?	<input type="radio"/> Yes <input type="radio"/> No	
60. Home Phone		
61. Email Address		
62. Work Phone		
63. Cell Phone		
64. Social Security Number*	- -	
65. Date of Birth*	mm/yyyy	
66. Martial Status	<input type="radio"/> Married/Remarried <input type="radio"/> Widowed	<input type="radio"/> Single/Divorced/Seperated <input type="radio"/> Other
67. Citizenship*	<input type="radio"/> US <input type="radio"/> Eligible Non-Citizen <input type="radio"/> Neither	
68. Alien Registration Number	A	
69. Alien Registration Expiration Date	mm/dd/yyyy	
70. Is your parent/guardian registered to vote in DC?	<input type="radio"/> Yes <input type="radio"/> No	

Note: You must complete the below DC OneApp sections online for your application to be successfully submitted:

****Part 2**** Print and Review Online Application ****Part 3**** Sign & Mail Forms & Documents

****Part 4**** Complete DCTAG Survey (see next page) ****Part 5**** Submit Application

DC OneApp Worksheet



DCTAG Survey

1. Has the DC Tuition Assistance Grant (DCTAG) made a difference in your decision to continue your education? ☐ Yes ☐ No
2. Has the existence of DCTAG made a difference in your choice of which college you may attend? ☐ Yes ☐ No
3. Will you be the first member of your immediate family to attend college? ☐ Yes ☐ No
4. Have any members of your immediate family graduated from college? ☐ Yes ☐ No
5. Which college are you most likely to attend next school year? _____
6. If DCTAG did not exist, which college would you be more like to attend? _____

DC OneApp Supporting Documents

Below is a list of required supporting documents that can only be accepted upon submission of the web-based DC OneApp application. This Checklist must be signed and accompany the entire batch of supporting documents. **All** documents must be mailed or hand delivered to OSSE, at one time, to be considered for an award.

Domicile Verification (submit one)

- ☐ Certified D-40 tax return
- ☐ Notarized Letter
- ☐ OTR Authorization Form, verifies D-40 tax returns only, not D-40 extensions (available April 15th - August 29th)
- ☐ 12-month history of Retirement/Annuity Document
- ☐ 12-month history of Social Security Disability Income (SSDI) Document
- ☐ 12-month history of Social Security Income Document
- ☐ 12-month history of Temporary Assistance for Needy Families (TANF) Document
- ☐ 12-month history of Unemployment Benefits Document
- ☐ Ward of Court Letter
- ☐ 12-month history of Worker's Compensation Disability Document
- ☐ Veterans Administration

Application Forms (submit all with original signatures)

- ☐ DC OneApp Supporting Documents Checklist and Agreement
- ☐ Affirmation Statement
- ☐ Legal Disclaimer/Privacy of Student Records

1 Current Utility Bill (less than 45 days old)

- ☐ Bank Statement
- ☐ Mortgage Statement
- ☐ Pay Stub
- ☐ Utility Bill
- ☐ Official Utility Letter stating utilities are included in rent

Immigration Documentation (submit one for applicant and parent if you or your parent's status is Eligible Non-citizen)

- ☐ Alien Registration Receipt Form I-151/551
- ☐ Certificate of Citizenship/Naturalization
- ☐ INS Arrival-Departure Form I-94
- ☐ INS Form G8455
- ☐ Passport from another country with valid INS endorsement
- ☐ Permanent Residence Card
- ☐ Status Letter from INS
- ☐ US Birth Certificate
- ☐ US Certificate of Birth Abroad
- ☐ US Passport

Proof of High School Graduation (submit one only if you are a first-time applicant)

- ☐ GED Certificate
- ☐ High School Diploma
- ☐ High School SAP Form
- ☐ Final High School/Standard College Transcript
- ☐ College Acceptance Letter

Student Aid Report (the Department of Education will send you this report after you complete the FAFSA. You will receive the report by e-mail or by US Postal mail)

- ☐ PDF Version (for online FAFSA completion)
- ☐ Paper Copy you receive in the mail

Adoption (only if applying for the Adoption Scholarship)

- ☐ Adoption Decree

September 11 (only if applying for the Adoption Scholarship)

- ☐ Copy of Parent/legal guardian Death Certificate